

**Northeast Michigan Community Mental Health Authority Board  
Board Meeting – January 9, 2025**

- I. **Call to Order**  
Chair Eric Lawson called the meeting to order in the Board Room at 3:00 p.m.
  
- II. **Roll Call and Determination of a Quorum**  
Present: Bob Adrian, Les Buza, Bonnie Cornelius, Lynnette Grzeskowiak, Charlotte Helman, Judy Jones, Dana Labar, Eric Lawson, Gary Nowak, Lloyd Peltier, Terry Small  
Absent: Kara Bauer LeMonds (Excused)  
Staff & Guests: Jessica Barbeau, Connie Cadarette (Teams), Mary Crittenden, Erin Fletcher, Brooke Paczkowski, Nena Sork
  
- III. **Pledge of Allegiance**  
Attendees recited the Pledge of Allegiance as a group.
  
- IV. **Appointment of Evaluator**  
Lynnette Grzeskowiak was appointed as evaluator of the meeting.
  
- V. **Acknowledgement of Conflict of Interest**  
No conflicts of interest were acknowledged.
  
- VI. **Information and/or Comments from the Public**  
There were no comments from the public.
  
- VII. **Approval of Minutes**  
***Moved by Bonnie Cornelius, supported by Lloyd Peltier, to approve the minutes of the December Board meeting, as presented.*** Motion carried.
  
- VIII. **Consent Agenda**  
**Moved by Lloyd Peltier, supported by Lynnette Grzeskowiak, to approve the January Consent Agenda.** Roll Call: Ayes: Bob Adrian, Les Buza, Bonnie Cornelius, Lynnette Grzeskowiak, Charlotte Helman, Judy Jones, Dana Labar, Eric Lawson, Gary Nowak, Lloyd Peltier, Terry Small; Nays: None; Absent: Kara Bauer LeMonds. Abstain: None. Motion carried.
  
- IX. **Educational Session: Supported Independence Program (SIP) with Jessica Barbeau**  
Jessica Barbeau, SIP Supervisor, Community Living Services Coordinator, provided the Board with an overview of the SIP program, and answered Board member questions. Board members provided positive feedback regarding the information presented.
  
- X. **January Monitoring Reports**  
**1. Budgeting 01-004**  
Connie Cadarette presented the Budgeting Monitoring Report to the Board via Microsoft Teams. The current total overspent amount of Medicaid and Healthy Michigan combined is \$130,527. General Funds are currently overspent by \$91,001. The Change in Net Position is at negative \$45,051.  
  
**2. Emergency Executive Succession 01-006**  
Board members reviewed the monitoring report and did not have any questions.  
  
***Moved by Lloyd Peltier, supported by Lester Buza, to approve the January Monitoring Reports.*** Motion carried.

**XI. Board Policies Review and Self-Evaluation**

**1. Emergency Executive Succession 01-006**

Board members reviewed the suggested revision to the policy, which would revise “Executive Director issues” to “Executive Director duties.”

*Moved by Bob Adrian, supported by Terry Small, to approve the revision to the Emergency Executive Succession Policy.* Motion carried.

**2. Executive Director Role 03-001**

The policy was reviewed, and no revisions were deemed necessary and Board members felt they were following the policy as written.

**XII. Operations Report**

Mary Crittenden reported on operations for the month of December. There were 53 prescreens, 17 of which were admitted to private hospitals (7 children and 10 adults). Employment services served 46 individuals with I/DD and 42 individuals with MI. Peer Support Services served 50 individuals, 5 children and 45 adults. Overall, the Agency served 1,003 unduplicated individuals in December. Mary also informed the Board they may see a reduction in Physician Services and Outpatient Therapy due to two staff members being out on maternity leave.

**XIII. Board Chair’s Report**

**1. Review Revisions to Board Bylaws**

Board members reviewed the suggested revisions to Section 6. Materials to be Furnished to Board Members. It was revised to add, “Board members may receive materials physically via postal mail or electronically via email. Each Board member may choose their preferred method for receiving Board materials.”

*Moved by Lester Buza, supported by Charlotte Helman, to approve the revisions to the Board bylaws.* Motion carried.

**XIV. Executive Director’s Report**

Nena reviewed her meetings and commitments for the last month. She reviewed with the Board a letter received from Grand Valley State University regarding Jeff Wirgau’s, P.A., and the wonderful job he does with many P.A. intern students. Board members were appreciative of Jeff’s dedication.

**XV. Information and/or Comments from the Public**

None were presented.

**XVI. Information and/or Comments for the Good of the Organization**

None were presented.

**XVII. Next Meeting**

The next meeting of the NeMCMHA Board is scheduled for Thursday, February 13 at 3:00 p.m.

**1. February Agenda Items**

The proposed February agenda items were reviewed.

**XVIII. Meeting Evaluation**

Lynnette feels everyone comes prepared each month and all Board members are given plenty of opportunity to participate. Board members receive appropriate materials well in advance and are properly notified of changes/updates on materials. She found Jess’s SIP presentation very interesting and informative, and she

is impressed with the dedication of the staff.

**XIX. Adjournment**

***Moved by Lloyd Peltier, supported by Lynnette Grzeskowiak, to adjourn the meeting.*** Motion carried. This meeting adjourned at 4:00 p.m.

*[signed by Bonnie Cornelius February 13, 2025]*

Bonnie Cornelius, Secretary

*[signed by Eric Lawson February 13, 2025]*

Eric Lawson, Chair